



Covid-19 Policy & Procedure

Due to the COVID-19 outbreak we would like to ensure that all drivers and customers adhere to the following policy and procedures.

If you or someone you have had contact with has symptoms of coughing, fever, shortness of breath or loss of smell please do not travel, you should follow the advice of Public Health England which is to stay indoors, avoid contact with other people and call NHS on 111 if medical advice is required.

Our drivers will be adhering to the following steps:

- Wipe down vehicle touch points with disinfectant wipes and sprays after each journey, including the seat backs, seatbelts, door handles, window controls, neighbouring seats
- Use antibacterial spray in the vehicle after journeys
- Ensure there are tissues available for passengers at all times
- Avoid shaking hands with passengers
- Our drivers will be wearing facemasks
- Our minicoaches will be treated with commercial fogger sprays on a regular basis

We would ask our customers to follow these steps:

- Wear a facemask
- Follow the drivers instructions on where is best to sit in the minicoach – we will be placing customers in line with recommendations
- Please maintain social distancing as much as is possible for example please step back when the driver takes your bag
- Please use the hand sanitiser provided or supply your own

There are things you can do to help stop coronavirus spreading:

- *Always carry tissues with you and use them to catch your cough or sneeze*
- *Then bin the tissue, wash your hands or use a sanitiser gel*
- *Wash your hands often with soap and water as often as possible*
- *Use a sanitiser gel if soap and water are not available*
- *Avoid touching your eyes, nose and mouth with unwashed hands*

If you have any questions please do not hesitate to contact us on 01223 955455, we will be happy to answer any concerns you may have.